

Corrosion Service was founded in 1950 by Thomas R.B. Watson as the first Canadian firm to specialize in cathodic protection. Our founding philosophy was based on the principles of providing great customer service and developing a deep understanding of customer needs, these same core principles still guide our company today.

Throughout our history we have always been privately owned by successive groups of employees that have risen through the organization. This ownership structure gives us a unique perspective on business and ensures that our stakeholders (customers, employees and partners), rather than shareholders, always come first. This is vital for a company such as ours, given that we exist primarily to protect the environment, our fellow citizens and the prosperity of the communities in which we live.

### **General Function:**

The successful candidate would be part of the Toronto Engineering Operations group and would be responsible for supporting the overall development, execution, and completion of the overline survey program, as well as construction projects in Ontario and parts of Eastern Canada.

### **Responsibilities:**

- Define the scope of project(s) in collaboration with team members and management
- Create a detailed work plan, which identifies and sequences the activities needed to successfully complete the project
- Collaboratively determine resources (time, money, equipment, etc.) required to complete the project
- Liaise with clients and team members to schedule day-to-day operation activities
- Cost tracking / managing subcontractor costs with internal and external platforms
- Help determine the objectives and measures with management upon which the project will be evaluated at its completion
- Provide clients with milestone reports and budgetary estimates as required
- Ensure projects and deliverables are on time, within budget, and maintain or exceed the required level of quality
- Review completed projects for teaching / learning opportunities
- Respond promptly to Customer / Project issues in co-operation with project staff and management
- Creating, reviewing, and processing of invoices and process claims as required
- Follow change management processes internally and externally to capture changes to design, costs, and schedule
- Completions of RFPs for subcontractors, evaluating bids, negotiating price, and ensuring compliance with CSCL subcontractor qualification procedure
- Ensure field staff are aware of all internal and external safety requirements, as they pertain to certain worksites / clients
- Development of proposals and budgetary pricing for projects or materials, according to the Authority to Sign document
- Structure and schedule the Project Team with the supplied staffing personnel to meet project field requirements, performance levels, and budgets
- Develop the culture of employee's attitudes towards work and each other
- Complete current week time sheets for submittal to your supervisor for approval no later than 10:00am EST the following Monday

**Qualifications:**

- Post-Secondary Education, CAPM / PMP is recommended
- A minimum 2 years of experience working in cathodic protection industry
- Good oral and written skills are required
- Thorough knowledge of Microsoft Office

**Application Process:**

Please send your resume and cover letter with the subject line "Project Manager".

We are an organization where you can apply your skills to some of the world's most challenging, and interesting projects nationwide. It is a place that values the diversity of our areas of practice and our people. It's what makes Corrosion Service a great place to work and grow. Corrosion Service is an Equal Opportunity Employer. If you would like to work in a stimulating environment with the prospect of developing your potential, we invite you to explore the possibility of joining our team.

In accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) please advise the Human Resources Department to ensure your accessibility needs are accommodated throughout this process.

Note: All employment is conditional upon the completing and obtaining a satisfactory background check, including employment, references and criminal records (for which a pardon has not been granted) checks.

Please note that only individual selected for an interview will be contacted.